

# COACH/MINIBUS NEW BUSINESS AND PRE-RENEWAL QUESTIONNAIRE



Policyholder Name (including any Subsidiary Companies)

Registered Address

Renewal Date

## OPERATIONS

Please provide a split of your business activities:

Local Contracts

Private Hire

School Contracts

Stage Carriage

Express Carriage

UK Tours

European Tours

Have there been any changes to your business activities over the last 12 months?

Do you have any changes to your business activities planned for the next 12 months?

If you operate overseas, please estimate the number of vehicle days over the past year

Do you have contracts which involve the carriage of "VIP's" (eg: entertainment industry, professional sportspersons)

Do you visit airports or other high risk sites?

Yes / No

If so please provide full details and frequency of visits

## VEHICLES

How often are your vehicles maintained and how is this evidenced?

What is the maximum number of vehicles kept at any one location?

Please advise the maximum value of vehicles that could be at one location

What security arrangements are in place for your vehicles when on your own premises and not in use? (eg: CCTV, floodlights, security patrols etc)

Do you fit security devices (other than manufacturers standard)?

## DRIVERS

Please provide the number of drivers in each age group:

Under 21  21 to 25  25 to 30  Aged 30+

Do you use agency drivers? If so please provide full details and frequency of use

What was your level of driver turnover in the last 12 months?

How often do you undertake driver licence checks?

Are references for new drivers obtained?

How often do you undertake driver risk assessments?

Do you undertake additional driver training?

If so, please provide full details

Please provide details of progress in completing driver CPC training

## DRIVERS

Do you currently use any telematics, tracking or camera systems?

If so please provide full details of the system, the number of vehicles this is fitted to, and when it was fitted:

Do you issue driver handbooks?

Do you issue driver packs with details of what to do in the event of an accident?

Do you undertake post accident interviews?

If so who is responsible for this?

## VOSA

Please provide details of any PSV operator licence offences you have incurred